

Creditors Invoices & Ledger

The currently available functionality under this heading is displayed below:

Creditors Invoices
Creditors Ledger

Creditors Invoices

Clicking the above button will display the following form. You can enter the Begin and End dates manually or the Begin date by first clicking the relevant year button and then the relevant month button – and then for the End date, repeat the clicks

You can enter an Invoice reference number or just a Practitioner Name and then click the ‘Run Your Selection’ button to retrieve the record from the database.

Find Transactions

Creditors Invoices Search Selector

Enter a 'Transaction No'

 Leave the box ticked for a 'Like' search, untick it for an 'Exact' search

Enter a 'Transaction Description'

 Leave the box ticked for a 'Like' search, untick it for an 'Exact' search

Supplier Name

Dr Harry Jones (2)

Last Year - 2018		This Year - 2019	
January	February	March	
April	May	June	
July	August	September	
October	November	December	

SPECIFIC DATE RANGE SEARCH

Manual Select Begin Date

Manual Select End Date

Find Transactions Prev Next No of Retrieved Records 196

Transaction Date	Transaction Ref. No	Practitioner	Created by MasterAdmin on 14/09/2019 6:55:58 AM	Transaction Amount	Dissection Amount
07/08/2019	CRS100721	Dr Harry Jones (2)		41.41	41.41

Notes

Transaction Number	Transaction Date	Account Number	Dissection Amount	
CRS100721	07/08/2019	6002	41.41	Dr Harry Jones

Creditors Ledger

Clicking the above button and selecting a Practitioner from the drop-down list will display the following form:

There are three selections, Show UnPaid, Show PAID and ShowAll

Click your selection to review paid and unpaid fees for the Practice and Practitioners.

Show Un-PAID

Dr Harry Jones (2) Active Names									
Show Un-PAID Show PAID Show All									
Date	Reference	PA Receipt Ref		Ref. No	Paid				
01/08/2019	CRS100041	49432	Invoice	NO	InvNo 158009 - Medicare - Denise A. Hayes				5.40
01/08/2019	CRS100050	49441	Invoice	NO	InvNo 158068 - Medicare - Amy O. Norman				5.40
01/08/2019	CRS100049	49440	Invoice	NO	InvNo 158068 - Medicare - Amy O. Norman				21.39
01/08/2019	CRS100048	49439	Invoice	NO	InvNo 158016 - Medicare - Luis I. Hinton				5.40
01/08/2019	CRS100047	49438	Invoice	NO	InvNo 158016 - Medicare - Luis I. Hinton				21.39
01/08/2019	CRS100046	49437	Invoice	NO	InvNo 158070 - Medicare - Elsie A. Hamilton				21.39
01/08/2019	CRS100034	49425	Invoice	NO	InvNo 158002 - Medicare - Rhonda A. Hawley				41.41
01/08/2019	CRS100043	49434	Invoice	NO	InvNo 158057 - Medicare - Shelley U. Dunn				5.40
01/08/2019	CRS100052	49443	Invoice	NO	InvNo 158002 - Medicare - Rhonda A. Hawley				10.18
01/08/2019	CRS100052	49443	Invoice	NO	InvNo 158002 - Medicare - Rhonda A. Hawley				5.40
01/08/2019	CRS100058	49449	Invoice	NO	InvNo 158060 - Medicare - Ashley E. Hendrix				5.40
01/08/2019	CRS100057	49448	Invoice	NO	InvNo 158060 - Medicare - Ashley E. Hendrix				21.39
Invoice Amt									0.00
Payment Amt									0.00
Net Amt									0.00
Balance Owing									14,350.99

Show PAID

Dr Harry Jones (2) Active Names									
Show Un-PAID Show PAID Show All									
Date	Reference	PA Receipt Ref		Ref. No	Paid				
15/08/2019	PAY100010		Payment	3	YES	Practitioner Payment Run 7			(3,121.72)
14/08/2019	CRS101588	50979	Invoice	3	YES	InvNo 158031 - Medicare - Jan R. Brown			5.40
14/08/2019	CRS101578	50969	Invoice	3	YES	InvNo 157671 - Medicare - Sandra I. Middleton			5.40
14/08/2019	CRS101579	50970	Invoice	3	YES	InvNo 158853 - Medicare - Karl C. McLean			21.39
14/08/2019	CRS101580	50971	Invoice	3	YES	InvNo 158853 - Medicare - Karl C. McLean			5.40
14/08/2019	CRS101581	50972	Invoice	3	YES	InvNo 158832 - Medicare - Eva I. Siegel			41.41
14/08/2019	CRS101582	50973	Invoice	3	YES	InvNo 158832 - Medicare - Eva I. Siegel			5.40
14/08/2019	CRS101583	50974	Invoice	3	YES	InvNo 158031 - Medicare - Jan R. Brown			118.19
14/08/2019	CRS101584	50975	Invoice	3	YES	InvNo 158031 - Medicare - Jan R. Brown			5.40
